

## **APPLYING FOR A NEW NIGERIAN E-PASSPORT?**

### **START BY GOING TO:**

1. [www. Immigration.gov.ng](http://www. Immigration.gov.ng)
2. click on "E-PASSPORT FORM"
3. Drop down and select "STANDARD PASSPORT"
4. click on "START APPLICATION"
5. Complete application online and ensure you print out a copy of the completed application
6. Submit application online and COPY YOUR ID AND REFERENCE NUMBERS
7. Follow payment procedure and pay \$65.00 online
8. Wait for payment CONFIRMATION!! Often available 1hour after payment.
9. To check payment status, use your ID and REFERENCE NUMBERS at [www. Immigration.gov.ng](http://www. Immigration.gov.ng) Click on "CHECK PAYMENT STATUS". Next page should say "PAYMENT UPDATED". PRINT OUT AND SEE INTERVIEW DATE
10. Bring your Original Nigerian Passport along with photocopy of the Picture page.  
(The passport should not be cancelled)
11. Bring along a \$20.00 MONEY ORDER (processing fee) when the passport is to be processed at the Consulate in New York; or \$50.00 MONEY ORDER if it is during the Consulate's tours to some states in USA.
12. ALL APPLICANTS MUST COME TO THE CONSULATE GENERAL IN NEW YORK FOR ACQUISITION STRICTLY ON THEIR INTERVIEW DATE.

### **FOR CHILDREN BORN ABROAD WHO ARE TAKING PASSPORT FOR THE FIRST TIME**

- Items 1-12 above
- A letter of consent signed by the Nigerian Father
- A copy of Bio Data page of the Nigerian Father's Passport and Copy of the Child's birth certificate should be attached to the application

### **LOST PASSPORT**

- Items 1-12 above
- Police Report for the missing passport
- Penalty of \$350.00 Money Order for Missing Passport

## **APPLYING FOR NIGERIAN VISA**

GO ONLINE TO [www. Immigration.gov.ng](http://www. Immigration.gov.ng) and click on Visa Application

- Fill out the Form, Print before you click on "submit"
- Proceed to payment. 1 hour after payment, go back to the above website again and click on Query Payment Status and put in your ID and Ref. Nos.
- Print receipt stating "Payment Confirmed".

## **REQUIREMENTS FOR VISA**

- Passport
- Form
- One passport picture
- \$20 money order addressed to Consulate General of Nigeria (Processing fee)

## **VISITORS AND TOURIST VISAS**

- Copy of signed letter of Invitation
- Copy of Host Passport-(page with picture, name and signature)
- Copy of flight itinerary
- Copy of Hotel Reservation and copy of Bank Statement

## **BUSINESS VISA**

- Copy of business invitation letter on Host letter headed paper

## **CHILDREN'S VISA**

- copy of Birth Certificate
- copy of Father's Passport
- copy of Mother's Passport
- signed consent letter from Father
- signed consent letter from Mother

## **FOR DUAL NATIONALS (NIGERIAN-AMERICANS)**

- copy of your Nigerian passport OR
- signed invitation letter from Host along with a
- copy of Host Nigerian Passport